

SOUTHWESTERN AREA WORKFORCE DEVELOPMENT BOARD

GOVERNANCE POLICY 18-09

DATE OF ISSUE

January 10, 2019

EFFECTIVE DATE

February 1, 2019

APPLICABILITY

Region IV, Chief Elected Officials (CEO) and the Southwestern Area Workforce Development Board (LWDB).

PURPOSE

This policy provides guidance on the appointment of local boards and outlines the roles, responsibilities and authority of the chief elected officials and the local boards in regard to the local workforce system.

BACKGROUND

- A. Sections of this policy are taken directly from Workforce Guidance Letter: DWS 16-003 ensure compliance with the State Administrative Entities guidance on governance.
- B. "The Workforce Innovation and Opportunity Act of 2014 intends for the Local boards to represent a wide variety of individuals, businesses, and organizations throughout the local area.
- C. The Local board serves as a strategic convener to promote and broker effective relationships between the Chief Local Elected Officials and economic, education, and workforce partners throughout the local area. The Local board is responsible for developing a strategy to continuously improve and strengthen the workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs to promote economic growth.
- D. Local board members must actively participate

and collaborate closely with the required and other partners of the workforce development system, including public and private organizations. This is crucial to the Local board's role to integrate and align a more effective, job-driven workforce development system.

- E. The Local board must work to develop a comprehensive and high-quality workforce development system by collaborating with its workforce, education, and economic development partners to improve and align employment, training, and education programs under WIOA.
- F. This policy establishes criteria the Chief Local Elected Official must follow for the appointment of a WIOA-compliant Local board."

ACTION REQUIRED

- A. The Chief Elected Officials and Southwestern Area Workforce Development Board shall use Attachment A: Workforce Guidance Letter: DWS 16-003 to administer and comply with the required governance regulations of the State Administrative Entity.
- B. The LWDB's Administrative Entity shall perform the administrative functions related to the requirements of this policy.

INQUIRIES

WIOA Administrative Entity; (575) 744-4857 on
January 10, 2019

ATTESTED

This policy was approved through board resolution
on January 10, 2019

SAWDB Board Chair Signature

Date