

DRAFT OF MEETING SUMMARY

Meeting	: Special Executive Committee
Date and time	: December 31, 2019 at 3:00 p.m.
Location of Meeting	: Mesilla Community Center 2251 Calle de Santiago Mesilla, NM
Chair Person	: Joshua Orozco
Members Attending	: Present: Michael Olguin (by phone), Joshua Orozco, Erik Padilla, Debbie Schoonover (by phone), Gary Whitehead (by phone) Absent: Marcos Martinez, Kim Skinner Staff: Steve Duran
Guests in Attendance	: Eric Rivera, ResCare A/DW; Yvette Bayless, ResCare A/DW; Valerie Trujillo, ResCare A/DW
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: No date set

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 3:01 p.m. by Mr. Orozco
2.	Welcome and Introductions	Mr. Orozco welcomed the attendees
3.	Roll Call & Abstentions	Mr. Duran called roll a) Mr. Padilla made a motion to allow members to participate telephonically, seconded by Mr. Orozco. By unanimous consent, motion passed.
4.	Approval of Agenda	Mr. Padilla made a motion to approve the agenda, seconded by Mr. Olguin. By unanimous consent, motion passed.
5.	Discussion or Motion for Recommendation Items	a) Approval of the December 21, 2018 meeting summary • Mr. Padilla made a motion to accept the summary, seconded by Ms. Schoonover. Mr. Orozco abstained. By unanimous consent, motion passed. b) Approval of the April 3, 2019 meeting summary • Mr. Whitehead made a motion to accept the summary, seconded by Mr. Padilla. Mr. Orozco abstained. By unanimous consent, motion passed. c) Resolution 19 – 23 approves an amendment to contract Co. PY19-WIOA-02 between Arbor E & T, LLC dba ResCare Workforce Services and the Southwestern Area Workforce Development Board for WIOA Adult & Dislocated Worker Services, and authorizes the Board Chair or Vice Chair to sign the contract amendment • Mr. Whitehead made a motion to approve Resolution 19 – 23, seconded by Mr. Padilla. By unanimous consent, motion passed.
6.	Member Input	No member input
7.	Public Comment	Ms. Bayless commented that there is no change to the overall profit amount with this approved transfer

#	Agenda Item	Summary
8.	Next Meeting	No date was set
9.	Adjournment	Meeting was adjourned at 3:15 p.m.

Attested: _____

Date _____