

## MEETING SUMMARY

<b>Meeting</b>	: <b>Special Executive Committee</b>
Date and time	: December 21, 2018 at 10:00 am
Location of Meeting	: Elephant Butte City Hall 103 Water Avenue Elephant Butte, NM
Chair Person	: Michael Olguin
Members Attending	: <b>Present:</b> Marcos Martinez (by phone), Michael Olguin, Debbie Schoonover, Kim Skinner, Gary Whitehead (by phone) <b>Absent:</b> Kathie Davis, Erik Padilla <b>Staff:</b> Steve Duran, Joe McClintock
Guests in Attendance	: Yvette Bayless, ResCare; Eric Rivera, ResCare; Miguel Martinez, HELP-NM; Jeanette Dunn, ResCare
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: No date has been set

#	Agenda Item	Summary
1.	<b>Call to order</b>	Meeting was called to order at 10:08 a.m. by Mr. Olguin
2.	<b>Welcome and Introductions</b>	Mr. Olguin welcomed everyone.
3.	<b>Roll Call &amp; Abstentions</b>	Mr. Whitehead made a motion to allow committee members to participate by phone, seconded by Ms. Skinner. Ms. Longovia called roll.
4.	<b>Public Comment</b>	No public comment
5.	<b>Approval of Agenda</b>	Ms. Skinner made a motion to approve the agenda, seconded by Mr. Whitehead. By unanimous consent, motion carried.
6.	<b>Discussion or Motion for Recommendation Items</b>	<p>(a) Approval of the November 19, 2018 meeting summary. Mr. Whitehead made a motion to approve the summary, seconded by Ms. Skinner. By unanimous consent, motion carried.</p> <p>(b) Resolution 18-26 extends the term of the Youth Career Academy contract with ResCare Workforce Services from December 31, 2018 to February 28, 2019, modifies the scope of work, and authorizes the Chair or Vice-Chair to sign the contract amendment. Mr. Whitehead made a motion to approve Resolution 18-26, seconded by Ms. Skinner. By unanimous consent, motion carried.</p> <ul style="list-style-type: none"> <li>Mr. Duran stated in the original contract with ResCare to provide the Youth Career Academy program, the targeted out-of-school youth were those who do not have a high school diploma or high school equivalency. With a target of enrolling 111 eligible youth, only 62 have been enrolled at this time. ResCare is requesting a modification to the eligibility. They would like to serve all out-of-school youth eligible under WIOA, accepting youth who already have a high school diploma or high school equivalency, but are not in post-secondary education.</li> </ul>

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		<ul style="list-style-type: none"> <li>Ms. Bayless shared that during recruitment efforts, they had turned away about 25% of interested youth because they already have a high school diploma.</li> </ul>
7.	<b>Public &amp; Member Comments</b>	Ms. Skinner wished everyone a happy and safe Thanksgiving.
8.	<b>Next Meeting</b>	No date has been set.
9.	<b>Adjournment</b>	Meeting was adjourned at 10:21 am

Attested: \_\_\_\_\_

Date \_\_\_\_\_