

DRAFT OF MEETING SUMMARY

Meeting	: Disabilities Committee
Date and time	: September 27, 2019 at 1:30 p.m.
Location of Meeting	: NM-DVR 3381 Del Rey Blvd. Las Cruces, NM
Chair Person	: Erik Padilla
Members Attending	: Present: Chris Boston, Alisa Estrada (by phone), Marlene Herrera (by phone), Erik Padilla Absent: Susana Santillan, Debbie Schoonover Staff: Steve Duran (by phone), Angela Longovia
Guests in Attendance	: Natalie Martinez, WIOA Youth/YDI; Timothy Farr, DACC; Darleen Lopez, NMWC; Hermila Ortega, LCPS
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: Friday, January 17, 2020 at 1:30 p.m.

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 1:40 p.m. by Mr. Padilla
2.	Welcome and Introductions	Mr. Padilla welcomed the attendees and asked for introductions
3.	Roll Call & Abstentions	a) Ms. Longovia called roll
4.	Approval of Agenda	Mr. Boston made a motion to approve the agenda, seconded by Ms. Estrada. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<ul style="list-style-type: none"> a) Approval of the June 14, 2019 meeting summary <ul style="list-style-type: none"> • Mr. Boston made a motion to approve the summary, seconded by Ms. Estrada. b) Implementation of new referral system using NMWCOS function no later than December 13, 2019 <ul style="list-style-type: none"> • Mr. Duran provided a history of the progress to acquire a referral system compatible with NMWCOS • The goal is to have DVR and Adult Education staff trained to use this new referral system by early 2020 • Mr. Padilla shared that the Central Board has a referral system in place and asked if we could inquire about it c) Videophone implementation process and schedule <ul style="list-style-type: none"> • Ms. Lopez, One-Stop Operator, shared that she has researched the videophone, how it works, and the requirements to get them installed at the workforce centers • Mr. Padilla shared ZVRS; it can be loaded onto a device to assist the deaf and hard of hearing • Ms. Lopez will be getting quotes for live interpreters

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		<p>d) YDI service strategies</p> <ul style="list-style-type: none"> Ms. Martinez, presented for YDI. YDI had requests from DVR to include a list of businesses who work with youth with disabilities, discussion on use of Job Coaches, ADA compliance material, invitation to WIOA Youth staff to attend trainings and workshops. Mr. Padilla addressed each request and mentioned they use WOWI for career assessment. On the DVR website, there is a link for Online Referrals. Text messages to go staff. Mr. Boston offered some suggestions as well.
6.	Other	<p>Member Input</p> <ul style="list-style-type: none"> Ms. Herrera stated that this is a lot of great information and can see that Mr. Padilla and Mr. Boston have a lot of knowledge and resources Ms. Estrada stated she wishes Reserve was not so far away from these services. Mr. Padilla shared he has a staff person in Silver City who visits Reserve. Mr. Duran added that the SAWDB's Four-Year Plan mentions coordination among partners including outreach to individuals with disabilities. The first step is for committee members to visit the workforce centers (not necessarily as a committee, individually is acceptable), take a tour, and write down observations and recommendations to be shared at the next Disabilities Committee meeting. Visits by members will be scheduled in advance to ensure Site Managers are available.
7.	Public Comment	No public comment
8.	Next Meeting	Friday, January 17, 2020 at 1:30 p.m. at NM-DVR
9.	Adjournment	Meeting was adjourned at 2:53 p.m.

Attested: _____

Date _____