

MEETING SUMMARY

Meeting	: Special Executive Committee
Date and time	: July 27, 2018 at 3:00 pm
Location of Meeting	: Mesilla Town Hall 2231 Avenida de Mesilla Mesilla, NM 88046
Chair Person	: Michael Olguin
Members Attending	: Present: Kathie Davis (by phone), Marcos Martinez (by phone), Erik Padilla, Debbie Schoonover, Kim Skinner (by phone) Absent: Michael Olguin, Debbie Schoonover, Gary Whitehead Staff: Steve Duran, Angela Longovia
Guests in Attendance	: Miguel Martinez, HELP-NM; Judith Rodriguez, ResCare
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: No date has been set

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 3:15 pm by Ms. Schoonover
2.	Welcome and Introductions	Ms. Schoonover welcomed everyone.
3.	Roll Call & Abstentions	Ms. Longovia called roll.
4.	Public Comment	No public comment
5.	Approval of Agenda	Mr. Padilla made a motion to approve the agenda, seconded by Ms. Davis. By unanimous consent, motion carried.
6.	Discussion or Motion for Recommendation Items	<p>Approval of the October 16, 2017 meeting summary. Mr. Martinez made a motion to approve the summary, seconded by Mr. Padilla. By unanimous consent, motion carried.</p> <p>Resolution 18-01 approves a contract modification between the Southwestern Area Workforce Development Board and the New Mexico Department of Workforce Solutions for an increased award amount for WIOA services effective July 1, 2018 through June 30, 2019 and authorizes the Chair or Vice-Chair to sign the agreement. Mr. Padilla made a motion to approve Resolution 18-01, seconded by Ms. Davis. By unanimous consent, motion carried.</p> <ul style="list-style-type: none"> • Mr. Duran stated that it is customary for us to take any contract modifications before the Board or the Executive Committee for review • The increase of funds in this contract modification does not include any stipulations, such as we are not required to increase the units of service; how the funds are to be spent is at the Board's discretion • We are preparing a policy that will authorize the Board Chair or Vice Chair to approve contract modifications that contain increases in funds without having to take the item before the Board or Executive Committee. The purpose of this policy is to save time and get contracts signed and effective immediately.
7.	Public & Member Comments	No comments

#	Agenda Item	Summary
8.	Next Meeting	No date has been set.
9.	Adjournment	Meeting was adjourned at 3:20 pm

Attested: _____

Date _____