

DRAFT OF MEETING SUMMARY

Meeting	: Monitoring Committee
Date and time	: June 17, 2019 at 1:30 pm
Location of Meeting	: T or C Workforce Connection Center 601 Sunset Truth or Consequences, NM 87901
Chair Person	: Kim Skinner
Members Attending	: Present: Anton Salome, Kim Skinner, Susana Santillan and Marlene Herrera (by phone) Absent: Leona Wagner Staff: Carol Craft & Yvonne Rios and Joe McClintock
Guests in Attendance	: Arnold Ontiveros, Teresa Vasquez, and Jim Paxon
Summary submitted by/Signature	: Carol Craft, Program Manager
Next Meeting	: September 16, 2019 at 1:30 pm, T or C Workforce Connection Center

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 1:30 pm by Ms. Skinner
2.	Welcome and Introductions	Ms. Skinner welcomed all attendees
3.	Roll Call & Abstentions	Ms. Craft took roll call
4.	Approval of Agenda	Mr. Salome made a motion to approve the agenda, seconded by Ms. Santillan. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<p>Motion to accept the summary from the March 18, 2019 meeting</p> <ul style="list-style-type: none"> Ms. Santillan made a motion to accept the summary, seconded by Mr. Salome. By unanimous consent, motion carried. <p>Technical Assistance and Trainings of Service Providers</p> <ul style="list-style-type: none"> Ms. Rios went over the Technical Assistance numbers and the Trainings that had been provided to the Service. <p>Monthly Summary Reports</p> <ul style="list-style-type: none"> Ms. Craft went over the Monthly Summary Reports for the Service Providers. <p>Youth Career Academy Monitoring Response</p> <ul style="list-style-type: none"> Ms. Craft explained that the monitoring response for the Youth Career Academy had been sent to the State and that we had addressed all findings. <p>Discussion on the Youth Transition from HELP-NM to Youth Development, Inc.</p> <ul style="list-style-type: none"> Ms. Craft updated the Committee on the status of the transition process and explained that the information that was requested from HELP-NM had been forwarded to Youth Development, Inc.

#	Agenda Item	Summary
6.	Public & Member Comments	No Public Comment
7.	Adjournment	Meeting was adjourned at 2:00 pm

Attested: _____

Date _____