

**Southwestern Area  
Workforce Development Board**

**One-Stop Committee Meeting Agenda**

Bodega Burger Co.  
606 N. California Street  
Socorro, NM

**Thursday, April 25, 2019 at 1:00 p.m.**

*Marcos Martinez — Chair  
Mary Ulrich — Vice-Chair*

**I. Call to Order**

**II. Welcome and Introductions**

**III. Roll Call and Abstention**

- (a) If necessary, motion to allow committee members to participate in the meeting telephonically

**IV. Public Comment (3-Minute Limit)**

**V. Approval of Agenda**

**VI. Discussion, Consideration and Possible Action Regarding**

- (a) Approval of January 10, 2019 meeting summary
- (b) One-Stop Operator Report
- (c) Site Manager's Reports
- (d) Sunland Park Workforce Center Update

**VII. Other**

- (a) Member Input

**VIII. Public Comment (3-Minute Limit)**

**IX. Next Meeting**

**X. Adjournment**

## DRAFT OF MEETING SUMMARY

<b>Meeting</b>	: <b>One-Stop / Agency Coordination Committee</b>
Date and time	: January 10, 2019 at 1:00 pm
Location of Meeting	: Tresco, Inc. 1800 Copper Loop, Bldg. 1 Las Cruces, NM
Chair Person	: Marcos Martinez
Members Attending	: <b>Present:</b> Cassie Arias, Jacqueline Fryar, Marcos Martinez, Myriam Martinez, Mary Ulrich <b>Absent:</b> Mary Ann Chavez-Lopez, Erik Padilla <b>Staff:</b> Steve Duran, Katherine Gervasio, Angela Longovia, Joe McClintock
Guests in Attendance	: Roberto Montoya, NMDWS-Deming; Nickolasa Casilla, NMDWS-Deming
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: April 4, 2019 at 1:00 pm

#	Agenda Item	Summary
1.	<b>Call to order</b>	Meeting was called to order at 1:25 p.m. by Mr. Martinez
2.	<b>Welcome and Introductions</b>	Mr. Martinez welcomed the attendees and thanked everyone for attending the meeting
3.	<b>Roll Call &amp; Abstentions</b>	Ms. Longovia called roll
4.	<b>Approval of Agenda</b>	Ms. Fryar made a motion to approve the agenda, seconded by Ms. Arias. By unanimous consent, motion carried.
5.	<b>Discussion or Motion for Recommendation Items</b>	<ul style="list-style-type: none"> <li>a) Approval of the October 25, 2018 meeting summary <ul style="list-style-type: none"> <li>• Mr. Salome made a motion to approve the summary as corrected, seconded by Ms. Arias. By unanimous consent, motion carried.</li> </ul> </li> <li>b) One-Stop Operator and Site Manager's Brief <ul style="list-style-type: none"> <li>• Mr. Reiff, the One-Stop Operator, mentioned the possibility of moving the location of the workforce center in Silver City and Socorro. He also talked about implementing the new customer workflow process at the Las Cruces workforce center, and hopes of eliminating data collection duplication through the use of new software by multiple partners. This software is still being demonstrated to various workforce partners and has not actually been purchased yet.</li> <li>• Mr. Montoya shared that the youth program in Silver City is working well with Western New Mexico University and their participants. In Deming, they have a new State Monitor Advocate who is now in their office and there are some vacant positions they are looking to fill.</li> <li>• Mr. Wagner reported that in Las Cruces and TorC, his staff is seeing a lot of federal employees and a lot of people renewing their application for unemployment. Las Cruces staff are busy with workshops to help people with their résumé and completing applications through the online system. Presentations and workshops are underway with the high schools in Las Cruces. A TANF staff person is now available at the Las Cruces workforce center.</li> </ul> </li> </ul>

#	Agenda Item	Summary
		<ul style="list-style-type: none"> <li>• Mr. Martinez reminded everyone that there was a full-time DWS staff person working in Socorro, but that person left. It was decided to hire a part-time staff person to work in Socorro, and another part-time staff person to work at the TorC office.</li> </ul> <p>c) Proposed Core Program Partners Dashboard</p> <ul style="list-style-type: none"> <li>• Mr. Duran shared that this will be a consolidated report that will be put together so we can see our overall impact with the core partners.</li> </ul> <p>d) MOU and IFA with workforce center partners update</p> <ul style="list-style-type: none"> <li>• Almost all the partners in our region have signed the MOU. The IFA for Socorro, TorC, Silver City, Deming, still need to be constructed. Myriam Martinez has joined the meeting.</li> </ul> <p>e) Election of Committee Vice-Chair</p> <ul style="list-style-type: none"> <li>• Ms. Fryar nominated Mary Ulrich for Vice-Chair, seconded by Ms. Arias. By unanimous consent, motion carried.</li> </ul>
	<b>Other</b>	a) Member Input – Mr. Martinez shared that he had the opportunity to meet with the new Cabinet Secretary several times. A take-away is that reporting on workforce center activities should be about what the workforce center is doing and not what each partner is doing. We need to speak with a unified voice.
	<b>Public Comment</b>	No public comment
6.	<b>Next Meeting</b>	Thursday, April 4, 2019 at 1:00 p.m. at Bodega Burger Co. in Socorro, NM
7.	<b>Adjournment</b>	Meeting was adjourned at 1:55 p.m.

Attested: \_\_\_\_\_

Date \_\_\_\_\_

# 2019

## JANUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

## MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Holidays