

## MEETING SUMMARY

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|--------------------------------|--|
| <b>Meeting</b>                 | : <b>Monitoring Committee</b>  |
| Date and time                  | : March 18, 2019 at 2:18 pm  |
| Location of Meeting            | : T or C Workforce Connection Center<br>601 Sunset<br>Truth or Consequences, NM 87901  |
| Chair Person                   | : Kim Skinner  |
| Members Attending              | : <b>Present:</b> Anton Salome, Kim Skinner, Michael Olguin (by phone)<br><b>Absent:</b> Leona Wagner, Susana Santillan and Marlene Herrera<br><b>Staff:</b> Carol Craft & Yvonne Rios |
| Guests in Attendance           | : Yvette Bayless, Eric Rivera, Darleen Lopez, Monica Silva and Teresa Vasquez  |
| Summary submitted by/Signature | : Carol Craft, Program Manager   |
| Next Meeting                   | : TBD in June 2019   |

| #  | Agenda Item  | Summary  |
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| 1. | <b>Call to order</b>                                 | Meeting called to order at 2:018 pm by Ms. Skinner   |
| 2. | <b>Welcome and Introductions</b>                     | Ms. Skinner welcomed all attendees   |
| 3. | <b>Roll Call &amp; Abstentions</b>                   | Ms. Craft took roll call   |
| 4. | <b>Approval of Agenda</b>                            | Mr. Salome made a motion to approve the agenda, seconded by Ms. Skinner. By unanimous consent, motion carried.   |
| 5. | <b>Discussion or Motion for Recommendation Items</b> | <p>Motion to accept the summary from the December 7, 2018 meeting</p> <ul style="list-style-type: none"> <li>Mr. Salome made a motion to accept the summary, seconded by Ms. Skinner. By unanimous consent, motion carried.</li> </ul> <p>ResCare Youth Career Academy did a presentation on the program to show the members how it impacted individuals.</p> <p>PY18 Monitoring Review</p> <ul style="list-style-type: none"> <li>Ms. Craft went over the PY18 Monitoring Review for the Adult, Dislocated Worker and Youth programs.</li> </ul> <p>Technical Assistance and Trainings of Service Providers</p> <ul style="list-style-type: none"> <li>Ms. Rios went over the Technical Assistance numbers and the Trainings that had been provided to the Service Providers and let them know the trainings would continue throughout the program year.</li> </ul> <p>Monthly Summary Reports</p> <ul style="list-style-type: none"> <li>Ms. Craft went over the Monthly Summary Reports for the Service Providers. She explained to the members that the numbers would change as the Modification to Transfer funds from dislocated worker to adult program would reflect the amounts.</li> </ul> |
| 6. | <b>Public &amp; Member Comments</b>                  | No Public Comment  |

| #  | Agenda Item | Summary                          |
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| 7. | Adjournment | Meeting was adjourned at 3:00 pm |

Attested: \_\_\_\_\_

Date \_\_\_\_\_