

DRAFT OF MEETING SUMMARY

Meeting	: Youth & Young Adult Committee
Date and time	: January 13, 2020 at 1:30 p.m.
Location of Meeting	: Mesilla Town Hall 2231 Avenida de Mesilla Mesilla, NM
Chair Person	: Debbie Schoonover
Members Attending	: Present: Cassie Arias (by phone) Marlene Herrera (by phone), Anton Salome, Debbie Schoonover, Steve Siañez, Mary Ulrich Absent: Alisa Estrada Staff: Steve Duran, Angela Longovia, Joe McClintock (by phone)
Guests in Attendance	: Michelle Ballard, Gadsden ISD; Darleen Lopez, NMWFC; Cindy Quillin, MNWFC; Natalie Martinez, WIOA-Youth; Monica Ontiveros, WIOA-Youth; Carrie Hernandez, LCPS
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: Special Meeting February 5, 2020 at 1:30 p.m., Deming

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 1:32 p.m. by Ms. Schoonover
2.	Welcome and Introductions	Ms. Schoonover welcomed the attendees, thanked everyone for attending
3.	Roll Call & Abstentions	Ms. Longovia called roll a) Mr. Salome made a motion to allow members to participate in the meeting telephonically, seconded by Ms. Ulrich
4.	Approval of Agenda	Ms. Arias made a motion to approve the agenda, seconded by Mr. Salome. By unanimous consent, motion passed. Mr. Siañez joined the meeting at this time
5.	Discussion or Motion for Recommendation Items	a) Sector Partnership Strategies & Four-Year Plan Development <ul style="list-style-type: none"> • Mr. McClintock reported on the Sector Strategies Technical Assistance meeting that was held on January 9, 2020 <ol style="list-style-type: none"> i. Morning session included sector strategies key elements and steps ii. Working lunch consisted of a self-assessment on performance and strengths iii. Afternoon session included and in-depth discussion of next steps • Mr. Duran shared that we can expect to have at least one meeting a month through May or June and may have two joint meetings with the Planning Committee to work on the Four-Year Plan b) Youth service provider update <ul style="list-style-type: none"> • Alamo Navajo Schools: Ms. Herrera shared an update c) Motion to accept the summary from the November 18, 2019 meeting <ul style="list-style-type: none"> • Mr. Salome made a motion to accept the summary, seconded by Ms. Herrera. By unanimous consent, motion passed.

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		d) Youth service provider update (cont.'d) <ul style="list-style-type: none"> • Youth Development, Inc.: Ms. Martinez provided a report e) Update: Mock-Interview Day <ul style="list-style-type: none"> • Ms. Hernandez with Las Cruces Public Schools provided an update f) Committee meeting calendar <ul style="list-style-type: none"> • Mr. Duran shared we may have two meetings in February, one to discuss the Youth Career Academy with a work session, and the other a joint meeting with the Planning Committee to discuss the Four-Year Plan in a selected community
6.	Public & Member Comments	Mr. Duran reminded members about the Peer-to-Peer Site Visit with Workforce Solutions Borderplex in El Paso and an invitation to attend their board meeting this week
7.	Next Meeting	Next meeting scheduled for Wednesday, February 5, 2020 at 1:30 p.m. Joint meeting with Planning Committee may be set for week of February 17, depending on the availability of Planning Committee members
8.	Adjournment	Meeting was adjourned at 3:30 p.m.

Attested: _____

Date _____