

Region IV, Chief Elected Officials

Special Meeting
Ruth Coleman Memorial Annex
500 North Taft St.
Columbus, NM 88029

Friday, September 20, 2019 at 1:00 p.m.

MEETING MINUTES

I. Call to Order Allegiance

- a. Mayor Miyagishima called the meeting to order at 1:06 p.m.

II. Pledge of Allegiance

- a. Mayor Miyagishima asked everyone to join him in the Pledge of Allegiance

III. Welcome and Introductions

- a. Mayor Miyagishima welcomed everyone to the meeting, thanked Mayor Salas for hosting, and asked those present to introduce themselves.

IV. Roll Call and Abstentions

- a. Ms. Longovia called roll
- b. Mayor Pro Tem Hicks made **a motion to approve meeting participation by telephone for Commissioner Salas; seconded by Mayor Salas. Motion passed.**

Present:

City Councilor Guadalupe Cano
Commissioner Lynn Ellins
City Councilor Irene Galvan
Mayor Pro Tem Gordy Hicks
Mayor Benny Jasso
Mayor Ken Miyagishima
Mayor Andy Nuñez
Commissioner Jim Paxon
Commissioner Christopher Ponce
Mayor Esequiel Salas
Commissioner Martha Salas*
Commissioner Linda Smrkovsky
Mayor Pro Tem Edna Trager
Mayor Sandy Whitehead

Staff:

Jay Armijo, SCCOG Executive Director
Carol Craft, WIOA Program Manager
Katherine Gervasio, Fiscal Agent
Angela Longovia, Communications Specialist
Joe McClintock, Project Manager

Absent:

Trustee Lucas Carlos Arzabal
Mayor Richard Bauch
Mayor Hilda Kellar
Chapter President Buddy Mexicano
Mayor Javier Perea
County Clerk Keith Riddle
Mayor Richard Rumpf
Mayor Deb Stubblefield
Mayor Diana Trujillo

Guests:

Yvette Bayless, ResCare
Concha Cordova, YDI
Arnold Ontiveros, YDI
Darleen Lopez, MMWC

V. Public Comment

No public comment

VI. Approval of Agenda

- a. **Agenda Approval – Approval of the agenda includes approval of the Consent Agenda Items.** Mayor Miyagishima stated he would like to remove Consent Agenda Item h. Resolution 19 – 07 for discussion. Mayor Pro Tem Hicks made **a motion to approve the agenda with item h, Resolution 19 – 07 removed for discussion; seconded by Councilor Cano. Motion passed.** The members that voted by telephone are as follows:
Commissioner Salas – Yes

Consent Agenda Items – *(Items marked with an asterisk * are considered items that may be voted on with one motion unless a member requests that a specific item be removed for its own action. There is no discussion on these items).*

- a. *Motion to accept the minutes from the June 21, 2019 meeting
- b. *Resolution 19 – 01 concurs with the Southwestern Area Workforce Development Board to authorize the Administrative Entity to dispose of equipment and property
- c. *Resolution 19 – 02 concurs with the Southwestern Area Workforce Development Board to approve new and modified local board policies
- d. *Resolution 19 – 03 concurs with the Southwestern Area Workforce Development Board to authorize the Administrative Entity to negotiate and sign a lease agreement for office space at the Loretto Towne Center in Las Cruces, NM
- e. *Resolution 19 – 04 concurs with the Southwestern Area Workforce Development Board to authorize travel and conference fees for board members to attend the Annual Texas Workforce Conference to be held on December 4 – 6, 2019 in Grapevine, TX
- f. *Resolution 19 – 05 concurs with the Southwestern Area Workforce Development Board to establish an SAWDB Bank account as an interest-bearing account
- g. *Resolution 19 – 06 concurs with the Southwestern Area Workforce Development Board to authorize Board Chair, Joshua Orozco as a signatory on SAWDB bank accounts

VII. Discussion on Resolution 19 - 07

- a. Resolution 19 – 07 concurs with the Southwestern Area Workforce Development Board to approve local board policy revisions. Mayor Miyagishima stated that he wanted this item presented because the effective date on the Individual Training Account (ITA) Policy 17-08.5 may cause some participants to have to pay back some of the money they were awarded. Ms. Craft presented the changes in the policy including final date to enroll students into the ITA program. Mayor Miyagishima suggested an amendment to approve Resolution 19 – 07 only if the U.S. Department of Labor approves a waiver request to the participants already enrolled so they will not be affected by this new policy change. **A motion was made by Commissioner Smrkovsky to amend Resolution 19 – 07 to approve the ITA Policy only if the U.S. Department of Labor approves the waiver for the affected student; seconded by Councilor Cano. Motion passed.** The members that voted by telephone are as follows:
Commissioner Salas – Yes

A motion was made by Councilor Galvan to approve Resolution 19 – 07 as amended; seconded by Commissioner Smrkovsky. Mayor Salas was absent from the vote. **Motion passed.** The members that voted by telephone are as follows:
Commissioner Salas – Yes

VIII. Professional Development

- a. Presentation on the Village of Columbus. Mayor Salas thanked everyone for attending and spoke about some history and places to visit in the Village of Columbus.

IX. Discussion, Consideration and Possible Action Regarding

- a. Resolution 19 – 08 concurs with the Southwestern Area Workforce Development Board to approve a Grant Agreement modification between the NM Department of Workforce Solutions and the Southwestern Area Workforce Development Board to increase funds in the amount of \$17,462 for a total amount of \$5,530,026.00 and authorizes the SAWDB Chair or Vice Chair to sign the contract. **A motion was made by Councilor Galvan to approve Resolution 19 – 08; seconded by Mayor Jasso. Motion passed.** The members that voted by telephone are as follows:

Commissioner Salas – Yes

- b. Resolution 19 – 09 approves the Chief Elected Officials Agreement. Mr. McClintock summarized the roles and responsibilities of the Chief Elected Officials including liability of funds, grant recipient and signatory, fiscal agent designation, and local board budget approval. Under WIOA, a signed agreement is required from the members. The State is asking that quorum be increased from only 5 members to 51%. **A motion was made by Mayor Pro Tem Hicks to amend Resolution 19 – 09 to increase the quorum requirement to 51%; seconded by Mayor Whitehead. Motion passed.** The members that voted by telephone are as follows:

Commissioner Salas – Yes

A motion was made by Mayor Pro Tem Hicks to approve Resolution 19 – 09 as amended; seconded by Mayor Whitehead. Motion passed. The members that voted by telephone are as follows:

Commissioner Salas – Yes

X. Reports and Information Items

- a. **Service Provider Report from Youth Development, Inc.**

- i. Ms. Cordova and Mr. Ontiveros introduced themselves as the new WIOA Youth services provider for the southwestern region effective July 1, 2019 and provided a presentation that included their organization chart, enrollment goals, and challenges and successes they have experienced.

- b. **Update on USDOL Monitoring Review; DWS Monitoring Review; and Letter to Local Boards**

- i. Ms. Craft provided an update about the current status of the findings from the USDOL Monitoring Review.

- c. **Fiscal Reports**

- i. Ms. Gervasio, the Fiscal Administrator, reported on the financial statements through July 31, 2019 which includes the balance sheet, statement of revenues, expenditures, and changes in fund balances.

- d. **One-Stop Operator Report**

- i. Ms. Lopez presented an overview report about New Mexico Workforce Connection activities throughout the region.

- e. **Administrative Reports**

- i. Ms. Craft, the Program Manager, shared her report on the service provider goals versus actuals for the Alamo Navajo School Board Youth, HELP-New Mexico Youth, and ResCare’s Adult & Dislocated Worker services for the same time period.

XI. Other

a. **Member Input –**

- i. Mayor Pro Tem Hicks commented how public officials are going a great job of addressing issues as quickly as possible and shared examples.

XII. Public Comment

- a. Ms. Bayless, Project Director for Adult & Dislocated Worker services, shared with the Board supportive services available to the communities.

XIII. Next Regular Meetings

- a. Friday, December 13, 2019

XIV. Adjournment

Mayor Miyagishima adjourned the meeting at 2:30 p.m.

ATTESTED

Date