

# **Southwestern Area Workforce Development Board**

## **Disabilities Committee Meeting Agenda**

New Mexico Division of Vocational Rehabilitation-NM DVR  
3381 Del Rey Blvd.  
Las Cruces, NM

**January 17, 2020 at 1:30 p.m.**

*Erik Padilla — Chair  
Chris Boston — Vice Chair*

- I. Call to Order**
- II. Welcome and Introductions**
- III. Roll Call and Abstention**
  - (a) If necessary, motion to allow committee members to participate in the meeting telephonically
- IV. Public Comment (3-Minute Limit)**
- V. Approval of Agenda**
- VI. Discussion, Consideration and Possible Action Regarding**
  - (a) Approval of September 27, 2019 meeting summary
  - (b) Sector partnership strategies and development of Four-year Plan
  - (c) How to better serve our remote communities
  - (d) Report on Site Visits
- VII. Other**
  - (a) Member Input
- VIII. Public Comment (3-Minute Limit)**
- IX. Next Meeting**
- X. Adjournment**

## DRAFT OF MEETING SUMMARY

<b>Meeting</b>	: <b>Disabilities Committee</b>
Date and time	: September 27, 2019 at 1:30 p.m.
Location of Meeting	: NM-DVR 3381 Del Rey Blvd. Las Cruces, NM
Chair Person	: Erik Padilla
Members Attending	: <b>Present:</b> Chris Boston, Alisa Estrada (by phone), Marlene Herrera (by phone), Erik Padilla <b>Absent:</b> Susana Santillan, Debbie Schoonover <b>Staff:</b> Steve Duran (by phone), Angela Longovia
Guests in Attendance	: Natalie Martinez, WIOA Youth/YDI; Timothy Farr, DACC; Darleen Lopez, NMWC; Hermila Ortega, LCPS
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: Friday, January 17, 2020 at 1:30 p.m.

#	Agenda Item	Summary
1.	<b>Call to order</b>	Meeting was called to order at 1:40 p.m. by Mr. Padilla
2.	<b>Welcome and Introductions</b>	Mr. Padilla welcomed the attendees and asked for introductions
3.	<b>Roll Call &amp; Abstentions</b>	a) Ms. Longovia called roll
4.	<b>Approval of Agenda</b>	Mr. Boston made a motion to approve the agenda, seconded by Ms. Estrada. By unanimous consent, motion carried.
5.	<b>Discussion or Motion for Recommendation Items</b>	<p>a) Approval of the June 14, 2019 meeting summary</p> <ul style="list-style-type: none"> <li>• Mr. Boston made a motion to approve the summary, seconded by Ms. Estrada.</li> </ul> <p>b) Implementation of new referral system using NMWCOS function no later than December 13, 2019</p> <ul style="list-style-type: none"> <li>• Mr. Duran provided a history of the progress to acquire a referral system compatible with NMWCOS</li> <li>• The goal is to have DVR and Adult Education staff trained to use this new referral system by early 2020</li> <li>• Mr. Padilla shared that the Central Board has a referral system in place and asked if we could inquire about it</li> </ul> <p>c) Videophone implementation process and schedule</p> <ul style="list-style-type: none"> <li>• Ms. Lopez, One-Stop Operator, shared that she has researched the videophone, how it works, and the requirements to get them installed at the workforce centers</li> <li>• Mr. Padilla shared ZVRS; it can be loaded onto a device to assist the deaf and hard of hearing</li> <li>• Ms. Lopez will be getting quotes for live interpreters</li> </ul>

#	Agenda Item	Summary
		d) YDI service strategies <ul style="list-style-type: none"> <li>Ms. Martinez, presented for YDI. YDI had requests from DVR to include a list of businesses who work with youth with disabilities, discussion on use of Job Coaches, ADA compliance material, invitation to WIOA Youth staff to attend trainings and workshops.</li> <li>Mr. Padilla addressed each request and mentioned they use WOWI for career assessment.</li> <li>On the DVR website, there is a link for Online Referrals. Text messages to go staff.</li> <li>Mr. Boston offered some suggestions as well.</li> </ul>
6.	<b>Other</b>	Member Input <ul style="list-style-type: none"> <li>Ms. Herrera stated that this is a lot of great information and can see that Mr. Padilla and Mr. Boston have a lot of knowledge and resources</li> <li>Ms. Estrada stated she wishes Reserve was not so far away from these services. Mr. Padilla shared he has a staff person in Silver City who visits Reserve.</li> <li>Mr. Duran added that the SAWDB's Four-Year Plan mentions coordination among partners including outreach to individuals with disabilities. The first step is for committee members to visit the workforce centers (not necessarily as a committee, individually is acceptable), take a tour, and write down observations and recommendations to be shared at the next Disabilities Committee meeting. Visits by members will be scheduled in advance to ensure Site Managers are available.</li> </ul>
7.	<b>Public Comment</b>	No public comment
8.	<b>Next Meeting</b>	Friday, January 17, 2020 at 1:30 p.m. at NM-DVR
9.	<b>Adjournment</b>	Meeting was adjourned at 2:53 p.m.

Attested: \_\_\_\_\_

Date \_\_\_\_\_

# 2020

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Holidays