

DRAFT MEETING SUMMARY

Meeting	: One-Stop / Agency Coordination Committee
Date and time	: March 25, 2021 at 1:30 p.m.
Location of Meeting	: Virtual via Zoom or Phone To join meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 883 1250 1320 To join meeting online via Zoom, go to: https://us02web.zoom.us/j/88312501320
Chairperson	: Mary Ulrich
Members Attending	: Present: Cassie Arias-Ward, Mary Ann Chavez-Lopez, Jacqueline Fryar, Mary Ulrich Absent: Erik Padilla, Ricky Serna Staff: Steve Duran, Angela Longovia, Jaymi Simms
Guests in Attendance	: Yvette Bayless, Lisa Belvito, Concha Cordova, Darleen Lopez, , Marcos Peña, Cindy Quillin, Eric Rivera
ASL Interpreters	: Kaylee Lind, Gabby Secor
Summary submitted by/Signature	: Angela Longovia, Communications Manager
Next Meeting	: May 5, 2021 at 1:30 p.m. via Zoom

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 1:32 p.m. by Ms. Ulrich
2.	Welcome and Introductions	Ms. Ulrich welcomed all attendees and asked for introductions
3.	Roll Call & Abstentions	Ms. Longovia called roll, there were no abstentions
4.	**Public Comment	No public comment
5.	Approval of Agenda	Ms. Arias-Ward made a motion to approve the agenda, seconded by Ms. Fryar. Motion passed. Roll call vote was as follows: <ul style="list-style-type: none"> • Cassie Arias-Ward – yes • Mary Ann Chavez-Lopez – yes • Jacqueline Fryar – yes • Mary Ulrich – yes
6.	Approval of Summary for April 25, 2019	Ms. Fryar made a motion to approve the summary, seconded by Ms. Chavez-Lopez. Motion passed. Roll call vote was as follows: <ul style="list-style-type: none"> • Cassie Arias-Ward – yes • Mary Ann Chavez-Lopez – yes • Jacqueline Fryar – yes • Mary Ulrich – yes
7.	Reports, Discussion, and Recommendations	Satellite Workforce Center for Las Cruces <ul style="list-style-type: none"> • Mr. Duran presented that with workforce partners Job Corps and the National Farmworker Program needing additional space, we are exploring options for a satellite workforce center in Las Cruces. Workforce centers across the country have partnered with community colleges to provide workforce services and Mr. Duran met with Ms. Ulrich about space at Doña Ana Community College. There are still questions

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		<p>about how much space is needed. Mr. Duran is also working with a realtor who is looking at space along the Hwy. 70 area.</p> <ul style="list-style-type: none"> • When a location has been identified, staff will present it to this committee for their consideration and recommendation to the board. <p>Workforce Activity Report</p> <ul style="list-style-type: none"> • One-Stop Operator Ms. Lopez presented the Detail Master Summary Report available from the New Mexico Workforce Connection Online System. Among other information, the report showed that from July 1, 2020, through March 23, 2021, 8,216 individuals had registered in the NMWCOS, the total number of services provided to individuals was 37,367, and 8,468 services were provided to employers. <p>COVID-19 Service Delivery Re-Opening Plan</p> <ul style="list-style-type: none"> • Ms. Lopez shared that this re-opening plan was developed a year ago when the stay-at-home order was originally thought to be for only two weeks. Manager and staff information has been updated as well as the delivery structure, and staff and customer safety. • At this time, the staff is working with customers by appointment only to assist those who do not have access to a fax machine and need to submit documents for unemployment insurance benefits. Appointments are also available to individuals who need access to a resource computer who may not have a computer or internet access elsewhere and need to conduct job searches and/or access their NMWCOS account. <p>Customer Satisfaction Survey Report</p> <ul style="list-style-type: none"> • Ms. Lopez described the current customer satisfaction survey, the questions, and how a group of managers receive each survey that is submitted so they can address negative responses immediately. She also showed a survey report with the results for each question from July 1, 2020 through March 25, 2021. • Ms. Ulrich stated that when on Google, she saw negative reviews for the New Mexico Workforce Connection center located on Alameda in Las Cruces and asked if we could respond to those comments. Staff said they will work on this. <p>Election of Officer(s)</p> <ul style="list-style-type: none"> • Ms. Fryar nominated Ms. Ulrich as Chair, seconded by Ms. Arias-Ward. All other members present said with their current schedule, they could not take on the responsibilities of Vice-Chair. Because two members are absent, the committee stated they would like to wait until the next meeting to ask the other members if they would be interested in serving as Vice-Chair. Motion passed for Ms. Ulrich to serve as Chair. Roll call vote was as follows: <ul style="list-style-type: none"> ○ Cassie Arias-Ward – yes ○ Mary Ann Chavez-Lopez – yes ○ Jacqueline Fryar – yes ○ Mary Ulrich – yes
	Member Input	<ul style="list-style-type: none"> • Ms. Ulrich stated that she read the description for this committee and would like to add this item to the next meeting's agenda to discuss what can be done to carry out the responsibilities.
	Next Meeting	Wednesday, May 5, 2021, at 1:30 p.m. via Zoom

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	Adjournment	Ms. Ulrich adjourned the meeting at 3:01 p.m.

Attested: Mary Ulrich

Date 05/11/2021