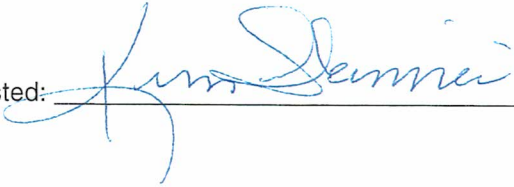


DRAFT OF MEETING SUMMARY

Meeting : **Monitoring Committee**
 Date and time : September 16, 2019 at 1:30 pm
 Location of Meeting : T or C Workforce Connection Center
 601 Sunset
 Truth or Consequences, NM 87901
 Chair Person : Kim Skinner
 Members Attending : **Present:** Kim Skinner, Anton Salome & Susana Santillan by phone
Absent: Marlene Herrera
Staff: Carol Craft, Yvonne Rios, Katherine Gervasio, Joe McClintock
 Guests in Attendance : Concha Cordova, Thomas Escudero, Natalie Martinez
 Summary submitted by/Signature : Carol Craft, Program Manager
 Next Meeting : December 16, 2019 at 1:30 pm, T or C Workforce Connection Center

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 1:34 pm by Ms. Skinner
2.	Welcome and Introductions	Ms. Skinner welcomed all attendees
3.	Roll Call & Abstentions	Ms. Craft called roll
4.	Approval of Agenda	Mr. Salome made a motion to approve the agenda, seconded by Ms. Santillan. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<p>Approval of Summary August 15, 2019 Mr. Salome made a motion to approve the summary, seconded by Ms. Santillan. By unanimous consent, motion carried.</p> <p>Report and Discussion</p> <p>a) PY18 Performance Measures Ms. Craft gave a report on the PY18 Performance Measures for all Service Providers. She stated that the Adult and Dislocated Worker programs did not meet the Credential Measure so they would need to have more training to understand how to enter the credentials, also the Youth program did not meet the Employment 4th quarter. Ms. Cordova with YDI stated that a lot of the participants did not have employment entered in their follow-ups and that they are working on entering the information.</p> <p>b) Update and Discussion on Federal Audit Findings Ms. Craft gave a report on the findings that were closed and still open with the Federal Audit. She stated that 2 of the findings will be closed after the Trainings are given to the Service Providers on September 18th and 19th. Ms. Skinner would like to have any communication the AE receives from either the Feds or the State be sent to the Committee Members also so that can they can have a chance to respond.</p>

#	Agenda Item	Summary
		Member Input – Ms. Skinner asked that we put the Service Providers on the agenda for the meetings so that they can give an update on the services that they are providing.
6.	Public & Member Comments	No Public Comment
7.	Adjournment	Meeting was adjourned at 2:05 pm

Attested: 

Date 1-29-20