

MEETING SUMMARY

Meeting	: Monitoring Committee
Date and time	: January 29 at 10:00 am
Location of Meeting	: T or C Workforce Connection Center 601 Sunset Truth or Consequences, NM 87901
Chairperson	: Kim Skinner
Members Attending	: Present: Kim Skinner, Anton Salome & Susana Santillan by phone Absent: Marlene Herrera Staff: Carol Craft, Yvonne Rios, Katherine Gervasio, Joe McClintock
Guests in Attendance	: Cindy Quillin, Eric Rivera, Yvette Bayless, Patrick Martinez, Monica Ontiveros, Darleen Lopez, James Fielder
Summary submitted by/Signature	: Carol Craft, Program Manager
Next Meeting	: March 25, 2020 at 10:00 am, T or C Workforce Connection Center

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 10:00.am by Ms. Skinner
2.	Welcome and Introductions	Ms. Skinner welcomed all attendees
3.	Roll Call & Abstentions	Ms. Craft called roll
4.	Approval of Agenda	Mr. Salome made a motion to approve the agenda, seconded by Ms. Santillan. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<p>Approval of Summary September 16, 2019 Mr. Salome made a motion to approve the summary, seconded by Ms. Santillan. By unanimous consent, motion carried.</p> <p>Report and Discussion</p> <p>a) PY19 1st quarter Performance Measures Ms. Craft gave a report on the PY19 Performance Measures for all Service Providers. She stated that the concern at the last Committee Meeting was that the Credentials were not being met due to the new way of entering them into the system. Since the training that the AE gave to the Service Providers the Credentials are looking better, although they still have some work to do.</p> <p>b) Update and Discussion on Administrative Entity and Fiscal Monitoring Ms. Craft explained that they were sending the last of the information that the Feds have requested on Friday January 31, 2020. She also explained that the AE and Fiscal were doing their annual monitoring at the present. Ms. Gervasio explained to the Committee that the AE and Fiscal Administrator are working together on the monitoring and will be sending out only one report to the Service Providers. We are using the Feds and State tools this year.</p> <p>c) Technical Assistance and Monthly Summary Reports</p>

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		<p>Ms. Rios gave the report on the Technical Assistance and Training. Ms. Craft gave the report on the Monthly Summary Letters and the Corrective Action Plans from the One Stop Operator and YDI.</p> <p>d) Service Providers Reports ResCare Adult/DW Service Provider gave their report on the Performance Measures and what they are doing to meet their goals. They talk to the Committee Members about a program they would like to introduce to the Board called Sara. YDI gave their report on the enrollments that they have in each of their counties. Alamo was not present to give a report. One Stop Operator gave a report on how partners are working together. Presented a dashboard. She stated that they are still waiting on the opening of the Sunland Park office.</p> <p>Member Input – No member input</p>
6.	Public & Member Comments	No Public Comment
7.	Adjournment	Meeting was adjourned at 12:03 pm

Kim Skinner

Attested: _____

07/24/2020

Date _____



TRANSACTION DETAILS

Reference Number
D17B2FC3-97BE-4712-B9E3-86925F5E0AE9

Transaction Type
Signature Request

Sent At
07/24/2020 10:31 EDT

Executed At
07/24/2020 20:25 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
5b0051387dd1bb5248a286ec8d5d4b96789a492a821132a0b6ae90544bb93779

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
01_29_20 Approved Summary For Monitoring Committee

Filename
01_29_20_approved_summary_for_monitoring_committee.pdf

Pages
2 pages

Content Type
application/pdf

File Size
91.1 KB

Original Checksum
e458c4f1a10c7e9a4a79c0a304ec530fabb5e35787adc06c8619e19f7023ed27

SIGNERS

SIGNER

Name
Kim Skinner
Email
kim.skinner@cityofeb.com
Components
2

E-SIGNATURE

Status
signed
Multi-factor Digital Fingerprint Checksum
bfb31a5b5c0a06977214a3c5d69bbabb36150861efecb63fbf1d25a2d607f8b0

IP Address
174.237.5.174

Device
Mobile Safari via iOS

Typed Signature

Kim Skinner

Signature Reference ID
456BAE06

EVENTS

Viewed At
07/24/2020 20:22 EDT
Identity Authenticated At
07/24/2020 20:25 EDT
Signed At
07/24/2020 20:25 EDT

AUDITS

TIMESTAMP

AUDIT

- 07/24/2020 20:25 EDT Kim Skinner (kim.skinner@cityofeb.com) signed the document on Mobile Safari via iOS from 174.237.5.174.
- 07/24/2020 20:25 EDT Kim Skinner (kim.skinner@cityofeb.com) authenticated via email on Mobile Safari via iOS from 174.237.5.174.
- 07/24/2020 20:22 EDT Kim Skinner (kim.skinner@cityofeb.com) viewed the document on Mobile Safari via iOS from 174.237.5.174.
- 07/24/2020 10:31 EDT Kim Skinner (kim.skinner@cityofeb.com) was emailed a link to sign.
- 07/24/2020 10:31 EDT Angela Longovia (angela1@sccog-nm.com) created document '01_29_20_approved_summary_for_monitoring_committee.pdf' on Firefox via Windows from 67.0.255.18.