

Southwestern Area Workforce Development Board

Disabilities Committee Meeting Agenda

New Mexico Division of Vocational Rehabilitation-NM DVR
3381 Del Rey Blvd.
Las Cruces, NM

Friday, September 27, 2019 at 1:30 p.m.

*Erik Padilla — Chair
Chris Boston — Vice Chair*

- I. Call to Order**
- II. Welcome and Introductions**
- III. Roll Call and Abstention**
 - (a) If necessary, motion to allow committee members to participate in the meeting telephonically
- IV. Public Comment (3-Minute Limit)**
- V. Approval of Agenda**
- VI. Discussion, Consideration and Possible Action Regarding**
 - (a) Approval of June 14, 2019 meeting summary
 - (b) Implementation of new referral system using NMWCOS function no later than December 13, 2019
 - (c) Videophone implementation process and schedule
 - (d) YDI service strategies
- VII. Other**
 - (a) Member Input
- VIII. Public Comment (3-Minute Limit)**
- IX. Next Meeting**
- X. Adjournment**

DRAFT OF MEETING SUMMARY

Meeting	: Disabilities Committee
Date and time	: June 14, 2019 at 1:30 p.m.
Location of Meeting	: NM-DVR 3381 Del Rey Blvd. Las Cruces, NM
Acting Chair Person	: Erik Padilla
Members Attending	: Present: Chris Boston, Marlene Herrera (by phone), Erik Padilla, Susana Santillan, Debbie Schoonover Absent: Alisa Estrada Staff: Steve Duran, Angela Longovia
Guests in Attendance	: Cecilia Ortiz, WIOA Adult/DW; Cory Valencia, WIOA Adult/DW; Les Flores, NMDVR
Summary submitted by/Signature	: Angela Longovia, Communications Specialist
Next Meeting	: Friday, September 13, 2019 at 1:30 p.m.

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 1:33 p.m. by Mr. Padilla
2.	Welcome and Introductions	Mr. Padilla welcomed the attendees, thanked everyone for attending the meeting, and asked for introductions
3.	Roll Call & Abstentions	<ul style="list-style-type: none"> a) Ms. Longovia called roll b) If necessary, motion to allow committee members to participate in the meeting telephonically <ul style="list-style-type: none"> • Ms. Schoonover made a motion to allow Ms. Herrera to attend the meeting telephonically, seconded by Mr. Boston. By unanimous consent, motion carried.
4.	Approval of Agenda	Ms. Schoonover made a motion to approve the agenda with flexibility, seconded by Ms. Santillan. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<ul style="list-style-type: none"> a) Approval of the June 16, 2017 meeting summary <ul style="list-style-type: none"> • Mr. Padilla is the only member present who attended the June 16, 2017 meeting. Mr. Padilla made a motion to approve the summary, seconded by Mr. Boston. There were no objections. Members that abstained were Mr. Boston, Ms. Herrera, Ms. Santillan, and Ms. Schoonover. Motion passed. b) Presentation: Current Integrated Services <ul style="list-style-type: none"> • Mr. Duran provided a handout and discussed the current Core Program Integration of Services and a list of Continuous Improvement Areas that include Outreach promotion, Business services team communication and coordination, Referral process amount programs, Coordinating résumé and job search workshop, Coordinated follow-ups to measure outcomes. c) Work-Session: Improved Strategies for Integration of Services <ul style="list-style-type: none"> • Mr. Padilla shared that he feels referrals are not working because there is still the idea that another agency's clients are their clients.

#	Agenda Item	Summary
		<p>He wants to erase that separation and have everyone come together as a team. He is looking forward to the implementation of Community Pro software as a referral system.</p> <ul style="list-style-type: none"> • Outreach through staff with ongoing message; weekly meetings • Assistive technology is available for those who are deaf, hard of hearing, blind. Committee would like to see more available to customers. • Possibly have workforce staff provide regular résumé workshops at DVR • We have researched having videophones at all workforce centers <p>d) Election of Officers</p> <ul style="list-style-type: none"> • Ms. Schoonover nominated Mr. Padilla as Chair, seconded by Mr. Boston. Motion passed. • Ms. Schoonover nominated Mr. Boston as Vice-Chair, seconded by Ms. Santillan. Motion passed.
6.	Other	Member Input – No member input
7.	Public Comment	No public comment
8.	Next Meeting	Friday, September 13, 2019 at 1:30 p.m. at NM-DVR
9.	Adjournment	Meeting was adjourned at 3:27 p.m.

Attested: _____

Date _____

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Holidays