

## DRAFT OF MEETING MINUTES

Meeting	:	<b>Special Executive Committee</b>
Date and time	:	July 15, 2021 at 4:00 p.m.
Location of Meeting	:	Virtual via Zoom or Phone To join meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 878 8153 4029 To join meeting online via Zoom, go to: <a href="https://us02web.zoom.us/j/87881534029">https://us02web.zoom.us/j/87881534029</a>
Chairperson	:	Joshua Orozco
Members Attending	:	<b>Present:</b> Alisa Estrada, Joshua Orozco, Erik Padilla, Debbie Schoonover, Kim Skinner, Mary Ulrich <b>Absent:</b> Gary Whitehead <b>Staff:</b> Skylar Arnold, Steve Duran, Angela Longovia, Diana Luchini, Krisye Shook, Jaymi Simms
Guests in Attendance	:	Veronica Alonzo, Yvette Bayless, Concha Cordova, Christina Garcia-Tenorio, Darleen Lopez, Annette Montoya, Marcos Peña, Eric Rivera, Cindy Quillin, Xochitl Villanueva
Summary submitted by/Signature	:	Angela Longovia, Communications Manager
Next Meeting	:	No date set

#	Agenda Item	Summary
a)	<b>Call to order</b>	Meeting was called to order at 4:00 p.m. by Mr. Orozco
b)	<b>Welcome and Introductions</b>	Mr. Orozco welcomed the attendees and asked for introductions
c)	<b>Roll Call &amp; Abstentions</b>	Ms. Longovia called roll, there were no abstentions
d)	<b>Public Comment</b>	No public comment
e)	<b>Approval of Agenda</b>	a) Ms. Estrada made a motion to approve the agenda, seconded by Mr. Padilla. By unanimous consent, motion passed. The member roll call vote was as follows: <ul style="list-style-type: none"><li>• Alisa Estrada – yes</li><li>• Joshua Orozco – yes</li><li>• Erik Padilla – yes</li><li>• Debbie Schoonover – yes</li><li>• Kim Skinner – yes</li><li>• Mary Ulrich – yes</li></ul>
f)	<b>Discussion, Consideration and Possible Action Regarding</b>	a) Approval of the January 14, 2021 meeting summary Mr. Padilla made a motion to approve the meeting summary, seconded by Ms. Estrada. By unanimous consent, motion passed. The member roll call vote was as follows: <ul style="list-style-type: none"><li>• Alisa Estrada – yes</li><li>• Joshua Orozco – yes</li></ul>

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		<ul style="list-style-type: none"> <li>• Erik Padilla – yes</li> <li>• Debbie Schoonover – yes</li> <li>• Kim Skinner – yes</li> <li>• Mary Ulrich – yes</li> </ul> <p>b) <b>Resolution 21 – 01</b> authorizes a purchase order to the New Mexico Department of Workforce Solutions for security guard services in an amount not to exceed \$58,000.00 at New Mexico Workforce Connection centers in Deming, Las Cruces, Silver City, and Truth or Consequences, New Mexico.</p> <ul style="list-style-type: none"> <li>• Mr. Duran stated that the Department of Workforce Solutions indicated that the NM Governor is requiring security guard services at NM Workforce Connection centers except for those centers that are serving customers by appointment only. The guards stand as a deterrent to threats to customers and staff as centers open for in-person services. DWS has procured security guard services and the SAWDB will reimburse them for the cost, not to exceed \$58,000, starting July 16, 2021 through October 15, 2021. The board has a budget reserve of \$308,741 and can afford to pay for these services.</li> <li>• Ms. Estrada asked if there have been any incidents requiring the need for security. Ms. Lopez, One-Stop Operator, stated that at various locations during the pandemic, aggressive customers have banged on doors, attempted to open doors, and approached staff who were outside the building during lunch, and staff indicated they felt unsafe.</li> <li>• Mr. Duran added that with so many unemployment insurance claimants, frustrations are very high and many customers may not know that many staff at the workforce centers are not trained to manage unemployment insurance. A security guard will stand as a deterrent.</li> <li>• Mr. Orozco asked if we anticipate the other offices moving to in-person services. Mr. Duran replied that we do anticipate it and the board will need to reassess.</li> <li>• Mr. Duran indicated there is a typographical error in the justification section of the requisition and staff will correct it.</li> <li>• Mr. Padilla made a motion to approve Resolution 21 – 01, seconded by Ms. Skinner. By unanimous consent, motion passed. The member roll call vote was as follows: <ul style="list-style-type: none"> <li>○ Alisa Estrada – yes</li> <li>○ Joshua Orozco – yes</li> <li>○ Erik Padilla – yes</li> <li>○ Debbie Schoonover – yes</li> <li>○ Kim Skinner – yes</li> <li>○ Mary Ulrich – yes</li> </ul> </li> </ul>
g)	<b>Member Input</b>	<p>Ms. Schoonover asked if the security guard services are mandated, why are they not funding it. Mr. Duran replied that there was discussion and DWS asked what the SAWDB can do to help. Security for staff and customers is a need of the highest level and funds are available in the budget to pay for this.</p>

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h)	<b>Public Comment</b>	Ms. Garcia-Tenorio commended the board for taking this action and the staff for their service during the pandemic.
i)	<b>Next Meeting</b>	No date set
j)	<b>Adjournment</b>	Mr. Orozco adjourned the meeting at 4:28 p.m.

Attested: \_\_\_\_\_

Date \_\_\_\_\_