

Southwestern Area Workforce Development Board

Amended Board Meeting Agenda

Elephant Butte Lake RV Resort Event Center

402 Butte Blvd. (Hwy 195)
Elephant Butte, NM

Thursday, July 25, 2019 at 10:00 a.m.

*Mr. Michael Olguin, Jr.—Board Chair
Mr. Gary Whitehead—Board Vice Chair*

I. Call to Order

II. Welcome and Introductions

III. Roll Call and Abstentions

- a. If necessary, motion to allow board members to participate in the meeting telephonically

IV. Public Comment (3-Minute Limit)

V. Approval of Agenda

(Items marked with an asterisk * are considered consent agenda items as shown in the section below. These items are approved with one motion unless a member requests that a specific item be removed for its own discussion and action.)

VI. Consent Agenda Items

- a. *Motion to accept the minutes from the June 21, 2019 meeting
- b. *Resolution 19 – 01 approves board member Sharon Thomas to the Planning Committee
- c. *Resolution 19 – 02 authorizes the disposition of equipment and property

VII. Professional Development

- a. Presentation on WorkKeys

VIII. Discussion, Consideration and Possible Action Regarding

- a. Resolution 19 – 03 approves a Grant Agreement modification between the NM Department of Workforce Solutions and the Southwestern Area Workforce Development Board to increase funds in the amount of \$17,462 for a total amount of \$5,530,026.00 and authorizes the Chair or Vice Chair to sign the contract modification.
- b. Resolution 19 – 04 approves new and modified local board policies
- c. Resolution 19 – 05 authorizes the Administrative Entity to negotiate and sign a lease agreement for office space at the Loretto Towne Center in Las Cruces, NM

- d. Resolution 19 – 06 authorizes travel and conference fees for up to seven board members to attend the Annual Texas Workforce Conference to be held on December 4 – 6, 2019 in Grapevine, TX
- e. Resolution 19 – 07 open discussion on having board member work-sessions between regular board meetings
- f. Resolution 19 – 08 to establish SAWDB Bank account as an interest-bearing account

IX. Reports and Information Items

- a. Service Provider Reports
 - i. Alamo Navajo Schools (Youth); ResCare Workforce Services (Adult/DW); Youth Development, Inc. (Youth)
- b. Site Manager's Reports
 - i. Deming, Las Cruces, Silver City, Socorro, TorC
- c. One-Stop Operator Report
- d. Administrative and Financial Reports
- e. Update on USDOL Monitoring Review; DWS Monitoring Review; State Sector Strategies; and Letter to Local Boards

X. Other

- a. Member Input

XI. Public Comment (3-Minute Limit)

XII. Next Meeting

- a. Thursday, October 3, 2019 at 10:00 a.m.

XIII. Adjournment

Mission: The Southwestern Area Workforce Development Board's mission is to empower individuals in the region by providing them with the tools and training they need to acquire higher paying jobs based on the needs of local businesses. With an emphasis on economic and employer-driven goals, SAWDB's cooperative programs will cater to the region's unique employment needs, allowing for more effective distribution of federal funds and serving local employers by cultivating a highly skilled workforce.

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