

MEETING SUMMARY

Meeting	: Monitoring Committee
Date and time	: June 16, 2020 at 10:00 am
Location of Meeting	: Zoom Meeting
Chairperson	: Kim Skinner
Members Attending	: Present: Kim Skinner, Anton Salome, Susana Santillan, Marlene Herrera & Gary Whitehead by Zoom Meeting Absent: Alonzo Gonzales Staff: Steve Duran, Angela Longovia, Carol Craft, Yvonne Rios, Katherine Gervasio, Joe McClintock and Jaymi Simms
Guests in Attendance	: Eric Rivera, Yvette Bayless, Cindy Quillin, Darleen Lopez, Chris Melon, Manuel Casias, Concha Cordova
Summary submitted by/Signature	: Carol Craft, Program Manager
Next Meeting	: August 10, 2020 at 10:00 am, Venue TBD

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 10:00.am by Ms. Skinner
2.	Welcome and Introductions	Ms. Skinner welcomed all attendees
3.	Roll Call & Abstentions	Mr. Duran called each person on the Zoom meeting by name for the roll call
4.	Approval of Agenda	Mr. Salome made a motion to approve the agenda, seconded by Ms. Herrera. By unanimous consent, motion carried.
5.	Discussion or Motion for Recommendation Items	<p>Approval of Summary January 19, 2020 Mr. Salome made a motion to approve the summary, seconded by Ms. Santillan. By unanimous consent, motion carried.</p> <p>Report and Discussion</p> <p>a) PY19 Service Provider Deliverables Ms. Craft went over the Monthly Summary Report for April 30, 2020 the discussion is as follows:</p> <ol style="list-style-type: none"> i. Ms. Cordova, YDI VP gave the members an update on their action plan. ii. Ms. Skinner recommended that they recommend a Four-month contract to YDI with goals that they will need to meet. After further discussion, Mr. Whitehead recommended giving YDI a contract for the next program year with benchmarks to meet and then decide at that time whether to give them a contract for a third year. The committee members decided that Ms. Kim Skinner, Mr. Steve Duran, Mr. Jay Armijo, Mr. Joshua Orozco, Ms. Cordova, Ms. Craft and Mr. Diego Gallegos have a conference call to discuss some options. iii. Ms. Bayless, ResCare Project Director gave the members an update on their action plan. iv. Ms. Herrera, Alamo Navajo School Board gave the members an update on their action.

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		<p>b) Update and Discussion on Administrative Entity and Fiscal Monitoring Ms. Craft gave a report on the PY19 Program Monitoring and Ms. Gervasio gave a report on the PY19 Fiscal Monitoring.</p> <p>c) Technical Assistance and Monthly Summary Reports Ms. Craft gave the report on the Technical Assistance and Training.</p> <p>Member Input – The members thanked the Service Providers for the information that was provided to them.</p>
6.	Public & Member Comments	No Public Comment
7.	Adjournment	Meeting was adjourned at 11:43 am

Kim Skinner

08/10/2020

Attested: _____

Date _____



TRANSACTION DETAILS

Reference Number
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Transaction Type
Signature Request

Sent At
08/10/2020 13:59 EDT

Executed At
08/10/2020 14:43 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
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Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
06_16_20_Monitoring_Committee_Summary

Filename
06_16_20_monitoring_committee_summary.pdf

Pages
2 pages

Content Type
application/pdf

File Size
112 KB

Original Checksum
4a803ed6e4fe3ac5da79d443084bbaec88b14646ff711c0fb8317dcadc455188

SIGNERS

SIGNER

Name
Kim Skinner
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Components
2

E-SIGNATURE

Status
signed
Multi-factor Digital Fingerprint Checksum
15d58767de7a10a0ad0c9af7257d1335f495d145a46eb70ae6ee075b42cafd9

IP Address
208.117.115.243

Device
Safari via Mac

Typed Signature

Kim Skinner

Signature Reference ID
B876B855

EVENTS

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08/10/2020 14:43 EDT
Identity Authenticated At
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AUDITS

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AUDIT

08/10/2020 14:43 EDT Kim Skinner (kim.skinner@cityofeb.com) signed the document on Safari via Mac from 208.117.115.243.
08/10/2020 14:43 EDT Kim Skinner (kim.skinner@cityofeb.com) authenticated via email on Safari via Mac from 208.117.115.243.
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08/10/2020 13:59 EDT Kim Skinner (kim.skinner@cityofeb.com) was emailed a link to sign.
08/10/2020 13:59 EDT Angela Longovia (angela1@sccog-nm.com) created document '06_16_20_monitoring_committee_summary.pdf' on Firefox via Windows from 67.0.210.98.