

MEMORANDUM OF UNDERSTANDING
between
Southwestern Area Workforce Development Board
and
COMMUNITY ACTION AGENCY OF SOUTHERN NEW MEXICO

Whereas, Community Action Agency and Southwestern Area Workforce Development Board, intend to collaborate with the public workforce system; and

Whereas, the partners listed below have agreed to enter into a collaborative agreement in which Community Action Agency will be the lead agency and the partnering agencies will collaborate; and

1) Partnering Agencies:

- a. The Southwestern Area Workforce Development Board is the governing body provides funding for the delivery of service through the Workforce Innovation and Opportunity Act (WIOA) program to the Southwestern region, which is comprised of seven counties that include Catron, Socorro, Sierra, Grant, Hidalgo, Luna, and Dona Ana. The WIOA program partners with other government and non-governmental programs to deliver an array of services that geared toward satisfying the workforce needs of businesses.
- b. Community Action Agency of Southern New Mexico is a nonprofit organization that focuses on helping New Mexicans overcome adversity by connecting communities, encouraging family wellness, empowering families, and bridging resources.

2) History of Relationship:

- a. Community Action Agency of Southern New Mexico has worked in Partnership with Southwestern Area Workforce Development Board by providing referrals of their participants for employment services, including job placement and employment training. Community Action Agency of Southern New Mexico leadership has attended Southwest Region Partner meetings to provide other partners program information and can network and build relationships.
- b. Southwestern Area Workforce Development Board has collaborated with Community Action agency by providing employment opportunities, and job placement assistance to participants of Community Action Agency of Southern New Mexico.

Now therefore, it is hereby agreed by and between the partners, as follows:

1) Roles and Responsibilities:

- a) Community Action Agency of Southern New Mexico will participate in partner meetings by providing program information including Kids Can, Child and Adult Care program and Thriving Families.
- b) The Southwestern Area Workforce Development Board through the New Mexico Workforce Connection partner meetings will collaborate as a workforce partner with Community Action Agency of Southern New Mexico on training or job opportunities that might assist participants of Community Action Agency of Southern New Mexico's programs and lead to job training or job placement services and may refer participants to Community Action Agency of Southern New Mexico's programs.

2) Timeline

Responsibilities under this Memorandum of Understanding will be on going until either party mutually agrees to terminate the agreement by notifying, in writing, either party. As a courtesy, either party will provide the other party with a minimum of 30-day notice to rescind.

3) Commitment to Partnership:

- a) The collaboration services area includes Grant, Hidalgo, Luna and Dona Ana.
- b) The partners agree to collaborate and provide employment opportunities to participants pursuant to Community Action Agency of Southern New Mexico, career services and training grants and the Workforce Innovation and Opportunity Act.

We, the undersigned, have read and agree with this MOU.

By: Glory Juarez
Southwestern Area Workforce Development Board

Date: 04/05/24

By: [Signature]
Community Action Agency of Southern New Mexico

Date: 4/5/24