

Southwestern Area Workforce Development Board

Monitoring / Performance Committee Meeting Agenda

Virtual Meeting via Zoom or Phone

To join meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 834 2055 8896

To join meeting online via Zoom, go to: <https://us02web.zoom.us/j/83420558896>

Monday, May 10, 2021 at 10:00 a.m. (MDT)

*Ms. Kim Skinner—Chair
Mr. Anton Salome—Vice-Chair*

- I. Call to Order**
- II. Welcome and Introductions**
- III. Roll Call and Abstentions**
- IV. *Public Comment (3-Minute Limit)**
- V. Approval of Agenda**
- VI. Approval of Summary for February 8, 2021 Meeting**
- VII. Reports, Discussion and Recommendations**
 - a. PY20 Service Provider Contract Deliverables
 - b. PY20 Service Provider Performance Indicators
 - c. PY20 Fiscal and Program Monitoring Report
- VIII. Member Input**
- IX. *Public Comment (3-Minute Limit)**
- X. Next Meeting**
- XI. Adjournment**

***Public comments can be emailed to angela1@sccog-nm.com before Monday, May 10, 2021 at 10:00 a.m. (MDT). All public comments will be read at the meeting in the order received.**

DRAFT MEETING SUMMARY

Meeting	:	Monitoring / Performance Committee
Date and time	:	February 8, 2021 at 10:00 a.m.
Location of Meeting	:	Virtual via Zoom or Phone To join meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 899 6901 0705 Or to join meeting online via Zoom, go to: https://us02web.zoom.us/j/89969010705
Vice Chairperson	:	Anton Salome
Members Attending	:	Present: Anton Salome, Kim Skinner, Susana Santillan and Gary Whitehead Absent: Alonzo Gonzales, Glenda Greene, Marlene Thomas-Herrera Staff: Steve Duran, Angela Longovia, Kathleen Mrozek, Nikkita Nuanes, Jaymi Simms
Guests in Attendance	:	Yvette Bayless, Concha Cordova, Christina Garcia Tenorio, Darleen Lopez, Chris Melon, Josh Orozco, and Eric Rivera
ASL Interpreters	:	Anna McMillian and Adam Romero
Summary submitted by/Signature	:	Kathleen Mrozek, Administrative Specialist
Next Meeting	:	May 10, 2021 at 10:00 a.m. via Zoom

#	Agenda Item	Summary
1.	Call to order	Meeting called to order at 10:02 a.m. by Mr. Salome
2.	Welcome and Introductions	Mr. Salome welcomed all attendees and asked for introductions
3.	Roll Call & Abstentions	Ms. Mrozek called roll, there were no abstentions
4.	**Public Comment	No public comment
5.	Approval of Agenda	Mr. Whitehead made a motion to approve the agenda, seconded by Ms. Santillan. All the members present voted in the affirmative. Motion passed. Ms. Salome – Yes Ms. Santillan – Yes Ms. Skinner – Yes Mr. Whitehead - Yes
6.	Approval of Summary for August 10, 2020	Mr. Whitehead made a motion to approve the summary, seconded by Ms. Skinner. All the members present voted in the affirmative. Motion passed. Ms. Salome – Yes Ms. Santillan – Yes Ms. Skinner – Yes Mr. Whitehead - Yes
7.	Reports, Discussion and Recommendations	PY20 Service Provider Contract Deliverables <ul style="list-style-type: none"> Ms. Simms presented the Service Provider Participation Goals and Actuals from July 1, 2020 to December 31, 2020. Ms. Simms stated that YDI had 40% complete, Equus is at 19% for their Dislocated Worker, and is at 45% for the Adult Program and Alamo is at 54% complete. Ms. Simms also presented PY20 Service Provider Budget and Expenditures for the period ending December 31, 2020. Ms. Simms stated that the balance of each area is as follows: Alamo at 51.5%, ResCare Adult is at

#	Agenda Item	Summary
		<p>54.7%, ResCare Dislocated Worker is at 12.8%, ResCare OSO is at 33.1% and Youth Development Inc. is at 17.6%. Discussion took place regarding the numbers and graphs. Mr. Duran asked Ms. Bayless to join the conservation regarding additional information. The adult operation and participation at 82% and 44.56% for the Dislocated Worker, this is to date. Ms. Bayless explained the difference between expenditure (are what has paid out) and obligation (contracts that have not been paid but they are contractually obligated. Mr. Salome said that the charts and graphs are helpful and very informative.</p> <ul style="list-style-type: none"> Mr. Duran presented the YDI Performance Activities Report for PY20, July 1, 2020 – November 30, 2020. Ms. Cordova explained that they are excited to see increases because of the strategies that have been put into place. YDI has had some resignations about one per month, however, they are filling vacancies in about four weeks, which includes, choosing a candidate, and going through background checks. There overall staff retention rate is above goal at 91.5%. <p>PY20 Service Provider Performance Indicators</p> <ul style="list-style-type: none"> Mr. Duran presented the performance measures are for PY20. One measure is skill gain for participants is if they received credit for a completed course or a pre-test or post-test is considered a skill gain. Mr. Duran talked the Adult Program, Dislocated Worker Program, and the Youth Program. Discussion took place around Employment <p>Technical Assistance and Trainings by Jaymi Simms</p> <ul style="list-style-type: none"> Ms. Simms shared the Technical Assistance in the following areas: Adult & Dislocated Worker 88 Sessions, Youth 13 Sessions, and Alamo Youth 20 Sessions. This was from October to December 2020. Ms. Simms stated that they had trainings in October and November for Youth, with includes Alamo, along with ADW. <p>Service Provider Updates</p> <ul style="list-style-type: none"> Mr. Duran shared information about adult participant summary of the Workforce Development (WIOA) under Title I. Mr. Duran spoke about the different sections of the summary, the total number of participants, students in and out of school, gender, age, labor force status, school status, disabled, race/ethnicity, veteran, and barriers, such as low literacy or if they are a single parent, including single pregnant women. <p>Outreach Activities</p> <ul style="list-style-type: none"> Mr. Duran asked Ms. Longovia to present the outreach activities. Ms. Longovia showed the newsletters for January and February from the website. Ms. Longovia showcased some businesses such as Cruces Creatives and Appletree Education, along with our NMWC One Stop Operator Ms. Lopez. Ms. Longovia talked about the graduate and youth spotlight, along with a Town Hall and Hot Jobs. Ms. Longovia explained she has been working on brochures, Facebook page and putting together videos.
	Member Input	<ul style="list-style-type: none"> Mr. Salome thanked everyone for attending the meeting. Ms. Skinner thanked Mr. Salome for chairing the meeting, a shout out to YDI, and that she loves the newsletter. Ms. Santillan said that she likes having the interpreters and closed captions during the meeting. Ms. Garcia-Tenorio

#	Agenda Item	Summary
		appalled everything that is being done in the region. She likes the things she has been seeing.
	Next Meeting	Monday, May 10, 2021 at 10:00 a.m. via Zoom
	Adjournment	Mr. Salome made a motion to adjourn, seconded by Ms. Santillan. Motion passed. Meeting was adjourned at 11:34 a.m. Ms. Salome – Yes Ms. Santillan – Yes Ms. Skinner – Yes Mr. Whitehead - Yes

Attested: _____

Date _____



Next Meeting

2021

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Meeting Adjourned

***Thank You for
Attending***

Have a great day!