

**SOUTHWESTERN AREA
WORKFORCE DEVELOPMENT BOARD**

**ELIGIBILITY
POLICY 18-14**

DATE OF ISSUE

April 25, 2019

EFFECTIVE DATE

May 1, 2019

APPLICABILITY

Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Service Providers.

PURPOSE

To provide the service providers contracted with the Southwestern Area Workforce Development Board (SAWDB/Local Board) guidance on Eligibility requirements.

BACKGROUND

The State Technical Assistance Guidance Letter (STAG) is issued to the local boards as a guidance related to eligibility for participants who receive funding from WIOA.

ACTION

This policy authorizes the service providers to use the Eligibility STAG for eligibility requirements. Using the STAG will allow the service providers to

acquire the correct documents for each eligibility requirement and scan into New Mexico Workforce Connection Online System (NMWCOS). The STAG gives definitions for each requirement and examples of what is acceptable and the order of priority of service provisions. Priority of service is required for the provision of career services and training services, including individual training accounts, a veterans' priority as well as priority to public assistance recipients and low-income individuals required in WIOA regulations.

INQUIRIES

Questions related to this policy may be directed to the Administrative Entity at (575) 744-4857.

ATTESTED

This policy was approved through board resolution on April 25, 2019

SAWDB Board Chair Signature

Date