

OPEN MEETINGS ACT RESOLUTION

Southwestern Area Workforce Development Board

WHEREAS, the members of the Southwestern Area Workforce Development Board met in a duly noticed meeting in **Silver City, New Mexico**, on **March 26, 2026**, as required by law; and

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 through 10-15-4) states that, except as otherwise provided in the Constitution of New Mexico or the Open Meetings Act, all meetings of a quorum of members of any public body held for the purpose of formulating public policy, discussing public business, or taking any action within the authority of such body are declared to be public meetings open to the public at all times; and

WHEREAS, Section 10-15-1(C) allows members of a public body to participate in meetings through conference telephone or other similar communications equipment when it is otherwise difficult or impossible to attend in person; and

WHEREAS, Section 10-15-1(D) requires the Southwestern Area Workforce Development Board to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED that the Southwestern Area Workforce Development Board adopts the following procedures:

1. Regular Meetings

Regular meetings of the Southwestern Area Workforce Development Board shall be held at least quarterly at dates, times, and locations identified in the meeting notice.

The Board may establish a regular meeting schedule each year to provide advance notice to the public.

Notice of Regular Meetings

Notice of regular meetings shall be provided at least ten (10) days in advance of the meeting date.

Notice requirements are met if the date, time, location, and information on how to obtain the agenda are provided through the following methods:

- posted on the Board's website, www.employnm.com
- posted at local America's Job Center New Mexico offices in the Southwestern Area
- submitted to newspaper(s) of general circulation that have requested notice from the Board
- provided to broadcast media that have requested notice from the Board.

When notices are published in newspaper(s) as legal notices, affidavits of publication shall be retained as part of the Board's official records.

600 Highway 195, Suite C
Elephant Butte, New Mexico 87935

Mesilla Community Center
2251 Calle de Santiago, Room 2
Mesilla, NM 88046

Agendas will also be:

- posted on the Board's website, www.employnm.com
- posted at local America's Job Center New Mexico offices in the Southwestern Area
- submitted to newspaper(s) of general circulation that have requested notice from the Board
- provided to broadcast media that have requested notice from the Board.

Additionally, a link to the agenda will be posted on social media outlets, including but not limited to Facebook, LinkedIn, and Instagram.

3. Emergency Meetings

Emergency meetings will be called only under unforeseen circumstances that require immediate action to protect:

- public health
- public safety
- public property
- the public body from substantial financial loss.

Emergency meetings may be called by the Chair or a majority of the members upon twenty-four (24) hours notice unless a threat of personal injury or property damage requires less notice.

Notice of Emergency Meetings

Notice of emergency meetings will be provided as soon as practicable, including posting on the Board's website, www.employnm.com, and other available notice locations when feasible.

Within ten (10) days of taking action at an emergency meeting, the Board shall notify the New Mexico Attorney General's Office of the meeting, the actions taken, and the circumstances that created the emergency.

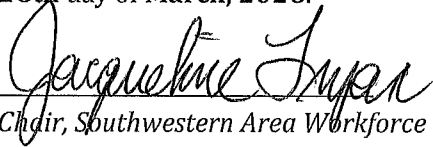
4. Teleconference Participation

Board members may participate by conference telephone or similar communications equipment when attendance in person would otherwise be difficult or impossible.

Members planning to participate telephonically/remotely should notify the Administrative Entity board meeting staff 24 hours in advance, if possible. The staff will notify the Board Chair prior to the meeting.

people with disabilities who wish to attend a public meeting. Please provide notification at least 72 hours before the meeting by calling (575) 744-4857.

PASSED AND ADOPTED by the Southwestern Area Workforce Development Board on this **26th** day of **March, 2026**.

A handwritten signature in cursive script, reading "Jacqueline Super". The signature is written in black ink and is positioned above a horizontal line.

Chair, Southwestern Area Workforce Development Board