

MEETING SUMMARY

Meeting	:	Special Executive Committee
Date and time	:	April 2, 2020 at 3:00 p.m.
Location of Meeting	:	Virtual via Zoom or Phone To join meeting by phone, dial: 253-215-8782, then enter Meeting ID: 323 813 951 To join meeting online via Zoom, go to: https://zoom.us/j/323813951
Chair Person	:	Joshua Orozco
Members Attending	:	Present: Michael Olguin, Joshua Orozco, Erik Padilla, Kim Skinner, Mary Ulrich, Gary Whitehead Absent: Debbie Schoonover Staff: Steve Duran, Angela Longovia, Jay Armijo, Carol Craft, Jaymi Simms, Skylar Arnold, Yvonne Rios, Joe McClintock
Guests in Attendance	:	Commissioner Martha Salas, Socorro County; Alix King, NMDWS; Mayor Benny Jasso, City of Deming; Cindy Quillin, Assistant One-Stop Operator; Darleen Lopez, One-Stop Operator; Eric Rivera, ResCare A/DW; Debbie Maldonado, WNMU Adult Program; Yvette Bayless, ResCare A/DW; Marlene Herrera, ANSB Youth Services; Concha Cordova, YDI
Summary submitted by/Signature	:	Angela Longovia, Communications Specialist
Next Meeting	:	No date set

#	Agenda Item	Summary
1.	Call to order	Meeting was called to order at 3:00 p.m. by Mr. Orozco
2.	Welcome and Introductions	Mr. Orozco welcomed the attendees. One by one, he recognized each name and phone number that were visible on Zoom and asked each person for an introduction.
3.	Roll Call & Abstentions	Ms. Longovia called roll
4.	Public Comment	No public comment
5.	Approval of Agenda	<ul style="list-style-type: none">• Mr. Olguin made a motion to approve the agenda, seconded by Mr. Whitehead. The motion passed by unanimously. The member roll call vote was as follows:<ul style="list-style-type: none">○ Michael Olguin – yes○ Erik Padilla – yes○ Kim Skinner – yes○ Mary Ulrich – yes○ Gary Whitehead – yes○ Josh Orozco – yes

#	Agenda Item	Summary
6.	Discussion or Motion for Recommendation Items	<p>a) Approval of the February 7, 2020 meeting summary</p> <ul style="list-style-type: none"> • Mr. Whitehead made a motion to accept the summary, seconded by Mr. Padilla. The motion passed unanimously. The member roll call vote was as follows: <ul style="list-style-type: none"> ○ Michael Olguin – yes ○ Erik Padilla – yes ○ Kim Skinner – yes ○ Mary Ulrich – yes ○ Gary Whitehead – yes ○ Josh Orozco – yes <p>b) Resolution 19 – 42 approves the amendment to the On-the-Job Training Policy, 17 – 03.4</p> <ul style="list-style-type: none"> • Ms. Craft presented the amendment temporarily waiving the 30 hours per week minimum requirement for on-the-job participant training. Due to COVID-19 public health emergency, some employers contracted under WIOA are forced to lay off employees or reduce employee hours. This addendum permits WIOA OJT participants to continue their training at a reduced number of training hours per week and supports the needs of their employer. • Mr. Padilla made a motion to approve Resolution 19 – 42, seconded by Mr. Olguin. The motion passed unanimously. The member roll call vote was as follows: <ul style="list-style-type: none"> ○ Michael Olguin – yes ○ Erik Padilla – yes ○ Kim Skinner – yes ○ Mary Ulrich – yes ○ Gary Whitehead – yes ○ Josh Orozco – yes <p>c) Resolution 19 – 43 approves the amendment to the Youth Activities Policy, 18 – 04.1</p> <ul style="list-style-type: none"> • Ms. Craft shared that the current policy does not mention stipends and how they are to be paid. An addendum is presented as a result of the Governor’s emergency declaration. This is a permanent addendum to the policy and will allow stipends to be paid. • Stipends are provided for Educational Development/Enhancement, Occupational Life Skills Training, Occupation Related Training • Stipends will be computed at an hourly rate and made to a participant only for actual hours of attendance • Mr. Whitehead made a motion to approve Resolution 19 – 43, seconded by Mr. Olguin. The motion passed unanimously. The member roll call vote was as follows: <ul style="list-style-type: none"> ○ Michael Olguin – yes ○ Erik Padilla – yes ○ Kim Skinner – yes ○ Mary Ulrich – yes ○ Gary Whitehead – yes ○ Josh Orozco – yes <p>d) Resolution 19 – 44 approves a temporary process for future policy and sub-recipients contract modifications necessary for the continuation of services while under the State of New Mexico’s Emergency Declaration</p> <ul style="list-style-type: none"> • Mr. Padilla made a motion to approve Resolution 19 – 44, seconded by Mr. Olguin.

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		<ul style="list-style-type: none"> • Mr. Orozco shared that we do not know how long the emergency declaration will be in place and what kind of policy changes or contract modifications may be needed for services to continue • Approvals for changes may be very time-sensitive and Mr. Orozco proposed a couple of options to speed up the approval process: <ul style="list-style-type: none"> ○ Have the Executive Committee meet and address requested changes, or ○ Authorize Chairman Orozco to approve changes and have them ratified at another time • After some discussion, Mr. Padilla made a motion to amend his original motion to approve Resolution 19 – 44 to state that we will keep current policies in place for calling special Executive Committee meetings and accept the Attorney General’s recommendation for open government during the COVID-19 public health emergency, seconded by Mr. Olguin. The motion passed unanimously. The member roll call vote was as follows: <ul style="list-style-type: none"> ○ Michael Olguin – yes ○ Erik Padilla – yes ○ Kim Skinner – yes ○ Mary Ulrich – yes ○ Gary Whitehead – yes ○ Josh Orozco – yes • Returning to the original motion made by Mr. Padilla to approve Resolution 19 – 44, seconded by Mr. Olguin; the motion passed unanimously. The member roll call vote was as follows: <ul style="list-style-type: none"> ○ Michael Olguin – yes ○ Erik Padilla – yes ○ Kim Skinner – yes ○ Mary Ulrich – yes ○ Gary Whitehead – yes ○ Josh Orozco – yes
7.	Member Input	No member input
8.	Public Comment	No public comment
9.	Adjournment	Meeting was adjourned at 3:41 p.m.

Attested: 

Date 05/15/2020